



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH
Attorney General

HEATHER CLAH
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: _____

Date & Time Received: _____

Date & Time of Response: _____

Entity Requesting FRF: _____

Title of Project: _____

Administrative Oversight: _____

Amount of Funding Requested: _____

Eligibility Determination:

- ☐ FRF eligible
☐ FRF ineligible
☐ Additional information requested

FRF Eligibility Category:

- | | |
|--|---|
| <input type="checkbox"/> (1) Public Health and Economic Impact | <input type="checkbox"/> (2) Premium Pay |
| <input type="checkbox"/> (3) Government Services/Lost Revenue | <input type="checkbox"/> (4) Water, Sewer, Broadband Infrastructure |

U.S. Department of Treasury Reporting Expenditure Category: _____

- ☐ Missing Form
- ☐ Supporting documentation missing
- ☐ Project will not be completed by 12/31/2026
- ☐ Ineligible purpose
- ☐ Submitter failed to timely submit CARES reports
- ☐ Additional information submitted is insufficient to make a proper determination
- ☐ Expenditure Plan incomplete
- ☐ Funds will not be obligated by 12/31/2024
- ☐ Incorrect Signatory
- ☐ Inconsistent with applicable NN or federal laws

Name of DOJ Reviewer: _____

Signature of DOJ Reviewer: _____

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to arpa@nndoj.org.** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

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**THE NAVAJO NATION
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN
FOR GOVERNANCE-CERTIFIED CHAPTERS**

Part 1. Identification of parties.

Governance-Certified Chapter requesting FRF: Beclabito Chapter Date prepared: 5/4/23

Chapter's mailing address: HC-61 Box 20 phone & email: 928-656-3265
Shiprock, NM website (if any): beclabito@navajochapters.org

This Form prepared by: Ron M. Jones, Manager phone/email: rjones@nnchapters.org
928-656-3265

CONTACT PERSON'S name and title

CONTACT PERSON'S info

Title and type of Project: Beclabito Septic Cleaning Services

Chapter President: Melissa Kelly phone & email: 928-656-3265, mkelly@naataanii.org

Chapter Vice-President: Hazel Sherman phone & email: 928-656-3265, hsherman@naataanii.org

Chapter Secretary: Susie John phone & email: 928-656-3265, sajohn@navajochapter.org

Chapter Treasurer: Susie John phone & email: 928-656-3265, sajohn@navajochapter.org

Chapter Manager or CSC: Ron M. Jones phone & email: 928-656-326, rjones@nnchapters.org

DCD/Chapter ASO: Danielle Redhouse, ASO phone & email: (505)368-1024; dredhouse@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): _____

☐ document attached

Amount of FRF requested: \$12,500 FRF funding period: 07/2023 through 12/2024

indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

Septic cleaning services for residents who overused sewer infrastructure staying home due to C-19. The purpose is to provide safety at homes, promote health and education. Funds will be used to clean out septs for residents that were confined to their homes.

☐ document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

The benefits to the Navajo Nation's communities and people will be great as high risk lifestyles are minimized. Quality of life will be increased by repairing homes for low-income community members, who can not afford home improvements. Beclabito Chapter believes the low socio-economic levels and resultant depression will be alleviated making a more healthy community strengthen by community support and leadership. Safety and security are added values.

☐ document attached

(c) A prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or Project(s) by December 31, 2026:

Depending on when requested funds are dispersed, this project can be put on a fast track and definitely completed within six months.

*** This Project will be completed this year, way before 12/2024, as the project process schedule shows July – November 2023 will be busy working to complete this project.

☐ document attached

(d) Identify who will be responsible for implementing the Program or Project:

Procured contractors will deploy their equipment, vehicles, and personnel to identified and scheduled customers. In facilitating and reporting progress to this funding source, the Program Manager, Ron Jones, will submit reports, and implement the project once funding is obtained.

☐ document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

The home owners will be responsible for their own homes once they sign a release form after septic cleaning are completed.

☐ document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

This funding request is made under the U.S. Department of Treasury, Appendix 1: Expenditure Categories: Infrastructure (5.5, 7): requested funds are for septic cleaning services because residents overused sewer infrastructure staying home in overused dilapidated homes caused by C-19.

☐ document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

Supporting Chapter Resolution No. BECL-23-04-31, dated 4/30/2023.

☐ Chapter Resolution attached

Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's
Preparer: 
signature of Preparer/CONTACT PERSON

Approved by: 
signature of Chapter President (or Vice-President)

Approved by: 
signature of Chapter Manager or CSC

Approved by: 
signature of DCD/Chapter ASO

Approved to submit
for Review: 
signature of DCD Director

FY 2023

**THE NAVAJO NATION
PROGRAM BUDGET SUMMARY**

Page 1 of 4
BUDGET FORM 1

PART I. Business Unit No.: <u>NEW</u>		Program Title: <u>Belabito Chapter - Septic Cleaning Services</u>		Division/Branch: <u>Community Development</u>	
Prepared By: <u>R. Jones, Chapter Manager</u>		Phone No.: <u>928-656-3265</u>		Email Address: <u>rjones@nnchapters.org</u>	

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
NN Fiscal Recovery Funds	<u>3/1/23 - 12/31/24</u>	12,500.00	<u>100%</u>	2001 Personnel Expenses				
				3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies				
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services				
				7000 Special Transactions				
				8000 Public Assistance	<u>6</u>		12,500	<u>12,500</u>
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
TOTAL						\$0.00	12,500.00	<u>12,500</u>

PART IV. POSITIONS AND VEHICLES	(D)	(E)
Total # of Positions Budgeted:	<u>0</u>	<u>0</u>
Total # of Vehicles Budgeted:	<u>0</u>	<u>0</u>

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.	
SUBMITTED BY: <u>Romulo M. Jones</u> Program Manager's Printed Name <u>Romulo M. Jones</u> <u>5/4/2023</u> Program Manager's Signature and Date	APPROVED BY: <u>Calvin Castillo, Executive Director</u> Division Director / Branch Chief's Printed Name <u>[Signature]</u> <u>5/8/23</u> Division Director / Branch Chief's Signature and Date

James Adakai, Deputy Director

[Signature] 5-8-23
Division Director / Branch Chief's Signature and Date

FY 2023THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIAPage 2 of 4
BUDGET FORM 2

PART I. PROGRAM INFORMATION:

Business Unit No.: 108087, 408081, 508074

Program Name/Title:

Belabito Chapter

Septic Cleaning Services

PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:

Purpose of the program is to provide safety at homes, promote health and education and to protect existing homesteads by using funds to purchase construction/maintenance materials.

PART III. PROGRAM PERFORMANCE CRITERIA:

1st QTR		2nd QTR		3rd QTR		4th QTR	
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

1. Goal Statement:

Overused sewer infrastructures will be rehabilitated

Program Performance Measure/Objective:

60 homes will be assisted with septic cleaning services

20(FY.24)						40	
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2. Goal Statement:

Program Performance Measure/Objective:

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3. Goal Statement:

Program Performance Measure/Objective:

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4. Goal Statement:

Program Performance Measure/Objective:

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5. Goal Statement:

Program Performance Measure/Objective:

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PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED

Ronnie M. Jones
Program Manager's Printed Name[Signature] 5/4/2023
Program Manager's Signature and DateCalvin Castillo, Executive Director
Division Director/Branch Chief's Printed Name[Signature] 5/8/23
Division Director/Branch Chief's Signature and Date

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DETAILED BUDGET AND JUSTIFICATIONPage 3 of 4
BUDGET FORM 4

PART I. PROGRAM INFORMATION:			
Program Name/Title: _____		Belabito Chapter <u>- Septic Cleaning Services</u>	Business Unit No.: <u>NEW</u> 108087, 408081, 508074
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
8000/8550	Waste Water- 60 homes will be provided septic cleaning services; as explained in form Appendix A, many residents have stayed home exercising social distancing and have overused septic services. The full proposal shows the actual cost estimate and services to be performed.	12,500	12,500
TOTAL		12,500	12,500

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PROJECT FORM

FOR OMB USE ONLY: Resolution No: _____ FMIS Set Up Date: _____ Company No: _____ OMB Analyst: _____



BECLABITO CHAPTER

HC 61 Box 20
Shiprock, New Mexico, 87420-9064
(928) 656-3265 Fax: (928) 656-3813
beclabito@navajochapters.org

Resolution No: BECL-23-04-31

RESOLUTION OF THE BECLABITO CHAPTER

A RESOLUTION REQUESTING THE NAVAJO NATION PRESIDENT'S OFFICE, EXECUTIVE DIVISIONS. LEGISLATIVE COUNCILS TO APPROVE THE NAVAJO NATION FISCAL RECOVERY FUND (NNRFR/ARPA) \$8,802,340 PER DELEGATE REGION FUND FOR BECLABITO CHAPTER'S SEPTIC CLEANING FOR RESIDENTS IN THE AMOUNT OF \$12,500.00 (TWELVE HUNDRED FIVE HUNDRED DOLLARS)

WHEREAS:

1. Pursuant to 26 N.N.C., Section 3 (A), the Beclabito Chapter is a duly recognized Certified Chapter of the Navajo Nation Government, as listed at 11 N.N.C., part 1, section 10; and
2. Pursuant to 26 N.N.C. Section 1 (B), the Beclabito Chapter is vested with the authority to review all matters affecting the community and to make appropriate correction when necessary and make recommendations to the Navajo Nation and other local agencies for appropriate actions; and
3. The Beclabito Chapter is aware of the allocation of \$8,402,340 per Council Delegate Region and the allocation amount of \$1,257,477 for Beclabito Chapter.
4. The Beclabito Chapter has identified needs with a price tag of \$12,500.00 for Septic Clean outs for residents.

*President – Melissa Kelly Vice President – Hazel J. Sherman Secretary/Treasurer – Susie A. John
Council Delegate – Amber Kanazbah Crotty Grazing Official – Renita Anderson*

NOW, THEREFORE, IT BE RESOLVED THAT:

1. The Beclabito Chapter approves and recommends the \$12,500 of the Delegate Region Area Allocation for Septic Cleanouts for residents.

CERTIFICATION

We, hereby, certify that the foregoing resolution was duly considered at a duly called meeting in Beclabito, Navajo Nation, New Mexico at which a quorum of Chapter members was present and that the same was passed by a vote of 15 in favor, 0 opposed and 1 abstained this 30th day of April, 2023.


Melissa Kelly, Chapter President


Hazel J. Sherman, Chapter Vice-President


Susie A. John, Secretary/Treasurer

Amber K. Crotty, Council Delegate


Renita Anderson, Grazing Official

Motioned By: George Kelly, Jr.
Seconded by: Loretta Nez